

BOSE INSTITUTE
KOLKATA

Tender No: BI/T/OVR/03/2022

Date: 22.04.2022

Subject: Lease of Trees and Ponds at Shyamnagar Experimental Farms, Bose Institute.

Bose Institute intends to give on lease several numbers of Trees and Ponds at it's Shyamnagar Experimental Farms, as per the following list/details.

SCHEDULE

Sl. No	List / Nos. of Trees		Lease Period
a)	Mango	11 Nos.	03 Years (Three) w.e.f. 20/05/2022 to 19/05/2025
b)	Coconut	72 Nos.	
c)	Pond	02 Nos.	

Interested parties are requested to send their offers in the prescribed forms along with Lease Schedule and Terms and Conditions duly signed on each page. The prescribed Form (i.e., Schedule, along with terms and conditions) of our office at Unified Academic Campus, Block – EN, Salt Lake, Sector – v, College More, Kol – 700091, Overseer Cell and Shyamnagar Experimental Farm at Shyamnagar on all working days from 25.04.2022 to 02.05.2022 between 11.00 AM. to 4.00 PM. Bidders will be required to deposit demand draft / cash of Rs. 2,000/- (Rupees. two thousand) only, drawn in favour of Bose Institute, payable at Kolkata, as Earnest money along with their offer. EMD Will be refunded to the unsuccessful bidders. For successful bidder EMD will be refunded after lease period.

Tender document complete filled in all respect to be submitted in drop box which will be kept at room no 123, Overseer Cell, Unified Academic Campus, EN -80, Salt Lake, Sector – V, College More, Kolkata – 700091, latest by 2.30 PM on 04.05.2022 to be opened on the same day at 3.00 PM, in presence of the Bidders.

Encl: a) Bid documents.
b) Bengali version of the lease notification.

Registrar (Officiating)

**BOSE INSTITUTE
KOLKATA**

**SCHEDULE FOR LEASE OF TREES AND PONDS AT SHYAMNAGAR
EXPERIMENTAL FARMS, BOSE INSTITUTE.**

1. Tender No. and Date : BI/T/OVR/03/2022 dated 22.04.2022
2. Last date/time of receiving of Tender. : Up to 2-30 P.M on 04.05.2022
3. Time and date of opening of Tender : 3-00 P.M on 04.05.2022

SCHEDULE

Sl. No	Description of Items / Name of trees & Ponds	No. of trees & Ponds	Lease Period	Quoted Amount	Grand Total
a)	Mango	11 Nos	03 (Three) years w.e.f. 20.05.2022 to 19.05.2025		
b)	Coconut	72 Nos			
c)	Pond	02 Nos			

Signature of the Tenderer
With Official Seal

From:

Telephone No. _____

To
The Registrar (Officiating)
Bose Institute
Unified Academic Campus
Block - EN, Sector - V
College More.
Kolkata - 700091

Sub: Lease of Trees and Ponds at Shyamnagar Experimental Farm
against your Tender No BI/T/OVR/03/2022 dated 22.04.2022

Dear Sir,

I/We hereby offer to take the lease of Trees and Ponds, detailed in the Schedule hereto or such portion thereof as you may specify in the acceptance of tender at the prices given in the said schedule and I/We agree to hold this offer open till 07 (seven) days after the opening of tender. I/We shall be bound by a communication of acceptance dispatched within the prescribed time, and shall not resilient or withdraw my/our offer within the period specified above, failing which the Institute shall have the full right under this contract to forfeit the Earnest Money deposited by me/us along with this Tender Form.

I/We have understood the instructions to tenderers and conditions of contract included in the Schedule and undertake to abide by the same. I/We have also thoroughly examined all the Trees and Ponds offered for lease in the enclosed Schedule and am/are fully aware of the nature of the item offered, and my/our offer is to take on lease strictly in accordance with the enclosed terms and conditions. This offer and Schedule hereto shall constitute a valid document to enforce the liability upon me/us enjoined therein.

Yours faithfully

Signature of Tenderer

Date

Place.....

**BOSE INSTITUTE
KOLKATA
TERMS & CONDITIONS**

In connection with Lease of Trees and Ponds at our Shyamnagar Experimental Farm.

1. Earnest money should be deposited in the form of demand draft, drawn in favour of Bose Institute, Kolkata along with tender documents.

THE TENDER WILL NOT BE CONSIDERED IF THE EARNEST MONEY IN THE ABOVE MANNER IS NOT SENT ALONG WITH THE TENDER.

Earnest money should not on any account bear any interest. It will be refunded to the unsuccessful bidders only after finalization of the contract.

2. Incomplete tenders will be liable to cancellation.
3. Bose Institute reserves the right to reject any or all tenders without assigning any reasons thereof.
4. Bose Institute will not be liable for any loss/spoilage of any produce during the lease period.
5. Successful bidders shall have to deposit the full bid money through Demand Draft in favour of Bose Institute, Kolkata within 07 (Seven) days from the date of receiving the lease permission from Bose Institute.
6. Tenders received beyond the schedule date and time will not be entertained in any case.
7. Tenders has to submit copy of Voter ID, Aadhar card and Pan card.
8. The Institute reserves the right to split the tender.
9. Trees are to be dressed and ponds to be cleaned up by the successful bidder at their own cost at initial stage, if found to be essential.
10. Lease holder/s will have to make their own arrangements for maintenance of trees)/fields & ponds during the lease period and for carrying away the produce in appropriate time with prior approval of the Scientist-in-Charge of the concerned Farm. Entire responsibility for keeping the garden area clean will lies upon the successful bidder.
11. In case of posting of any person/s on behalf or the lease holder/s for maintenance of Tree(s)/ fields & ponds, bio-data as well as passport size photograph including photo identification of the person/s are to be submitted for permission.
12. Lease holder/s will be liable for any sort of damages to our Farms, if occurred, caused directly from arrangements made by him for maintenance of Tree(s)/field and ponds. In that case, it will be compensated against the Earnest Money and/or produce obtained from the leased Trees, otherwise the Earnest Money retained by the institute will be refunded after the lease period is over.
13. The original copy of the tender schedule duly filled in along with attached terms and conditions is to be returned intact. The envelop/offer may be submitted in the office of the Registrar, Bose Institute clearly mentioning our tender No. & date.

14. All communications must be addressed to the Officer, by title of Concerned Officer of Bose Institute and not by any name.
15. Trees available for lease may be seen on any working day during Office hours before submission of offer.
16. The Tender shall be opened by a committee constituted by the Bose Institute Authority. You are at liberty to be present or authorize your representative to be present at the opening of the tender at the time and date specified in the schedule.
17. In the event of any question, dispute or differences arising under this contract, the same shall be referred to the sole arbitration of the person appointed by the Director, Bose Institute. The awards of the arbitrator shall be final and binding on the parties.
18. **Removal of Garbage:** Dry leaf and small pieces of tress branches from the field site from time to time as per direction of Scientist-In-Charge, S.E.F.
19. **Indemnifying against damages:** Contractor shall during the course of execution, be responsible for all damages to property and for any injury or loss caused to the work or workmen to persons or things. The contractor shall make good all such damages, the course of execution at their own cost/ risk.
20. **Work during holidays etc.:** Prior approval from the Competent Authority has to be obtained for persons to be engaged during holidays and/or beyond office hours, in listed form, mentioning their names and addresses.

Date:
Place:

**Signature of
Tenderers with Official Seal**