

**BOSE INSTITUTE  
KOLKATA**

Tender No.	BI/T/OVR/09/2021
Tender Date	12.04.2021
Tender Type	Open Tender

Tender Title	Aluminium partition work of establishment (administration) in room no. 103 (1 <sup>st</sup> Floor) at Unified Academic Campus, Bose Institute.
Schedule of work	<b>Annexure – II</b>
Quantity	Please refer to Annexure - II

Last Date & Time for submission	19.04.2021 upto 12 noon
Date & Time for opening bids	19.04.2021 at 12:30 p.m.
Submission of Tender (address)	Tender box at Overseer Cell, Ground floor at centenary building, Bose Institute, P-1/12, CIT Scheme VII-M, Kolkata 700 054
Venue of bid opening	Annex Block, Centenary Building
For any query the interested bidders may contact (Dept./Section/Div./Unit)	033 2569 3212

General & Special Terms & Conditions	<b>Annexure – I</b>
Time of completion of the work	Within 05 (five) weeks from <b>3rd</b> day of receiving the Work Order.
Bid security (earnest money deposit) if applicable	N.A.
Any other information (if applicable)	N.A.

**Name of the job and submission of tender should be mentioned on the envelope positively**

**Director, Bose Institute reserves the right to accept or reject any or all tenders either in part or in full. The reasons for rejecting the tender of a prospective bidder will be disclosed only when enquiries are made.**

Sd/-  
**Registrar (Officiating)**

**NOTICE INVITING TENDER**

**Tender No.:- B.I./T/OVR/09/2021**

**Date: 12.04.2021**

**Name of Work:** Aluminium partition work of establishment (administration) in room no. 103 (1<sup>st</sup> Floor) at Unified Academic Campus, Bose Institute.

Dear Sirs,

The undersigned invites you to tender your rates for works detailed in the enclosed schedule, subject to the following terms and conditions as integral parts of the contract for the tender.

1. Quotations in duplicate under a sealed cover superscripted with the words "Tender No. **B.I./T/OVR/09/2021** dated **12.04.2021** due on **19.04.2021** should be send to the office of the Registrar, at the above address, so as to reach **on or before 12:00 noon on 19.04.2021 to be opened** at 12:30 P.M. on the same day.
- 1.a). The tenderers are requested to submit the photocopies of following documents duly signed by the proprietors / authorizes signatories along with the tender paper positively.
  - i) **Pan card of the owner**
  - ii) **Last Income Tax clearance certificate**
  - iii) **Valid GST Registration certificate**
  - iv) **Proper authentication of proprietorship / Partnership/ Authorized representative of the Firm.*****Failing which the tenders may be treated as cancelled without showing any reason.***
2. Tenders received beyond the schedule date and time will not be entertained in any case.
3. The tender/offer should be clear and precise quoting the net price(s) per unit both in words as well as figures, with break-up of different elements, if asked for. The price(s) quoted should be inclusive of applicable taxes, and G.S.T.
4. In case the quotation is accepted and order placed, the contractor shall remain liable to complete the work within the stipulated date.
5. Time of completion **05 (five) weeks from 3rd** day of receiving the Work Order.
6. Time, being the essence of contract, the contractor shall pay or allow the employer the sum equivalent to 1% of the total cost of work awarded per week, subject to a limit of 10% of the order value or the final bill amount whichever is greater, as liquidated damages for the period during which the said works shall remain incomplete beyond the time of completion mentioned above or beyond the time duly extended in writing. The employer may deduct such damages from any money due to the contractor.
7. Item prices once quoted will be firm and fixed. No price escalation will be entertained even for the works executed within the extended period, if any.
8. In case the order is cancelled due to non-compliance of the contractual terms and conditions, the Institute reserves the right to execute the job at its own cost and the differential amount, if any, on account of the alternative arrangement will be intimated to and recovered from him.
9. Warranty period: The contractor shall give warranty for a period of six months from the date of final handover and shall remain liable for rectification of defects, if any arises, within the said period at free of cost
10. All materials procured by the contractor will be subjected to inspection and/or tests prescribed in the specifications.
11. R/A or final bills: 90% payment will be made against your bill on actual measurement basis for the tender value worth of Rs. 20,000/- 100% payment will be released.
12. Incomplete tenders will be liable to cancellation.

13. The tender/offer shall remain valid for acceptance till 03 months from the scheduled date of its opening.
14. The contractor shall remain liable for any incidental charges occurred from natural calamities, accidents etc.
15. **Supplementary/Non-Schedule Items:** Rates for supplementary/Non-schedule items will be ascertained on the basis of P.W.D. / D.S.R. Schedule of Rates, plus/minus percentage above/below as reflected in contractor's quoted rates or the actual cost of materials and labour plus 15% towards overhead and profit, whichever is less.
16. **Water and Electricity:** Water and electricity as may be required for the work may be provided free of cost, subject to availability, at our source and contractor will make his own arrangement for distribution. However, no claim will be entertained for non-supply of water and electricity by the Institute.
17. **Storage Space:** A space for storage of materials may be provided by the Institute but the responsibility for security of the materials and machineries rests with the contractor.
18. **Removal of Rubbish/Debris:** The rubbish/debris etc. out of dismantling worn-out plaster, walls etc., shall be removed by the contractor from the work site from time to time, as per direction of the Engineer-in-charge.
19. **Indemnifying against damages:** Contractor shall, during the course of execution, be responsible for all damages to property and for any injury or loss caused to the work or workmen, to persons or things. The contractor shall make good all such damages besides damages out of dismantling plasters/walls/concrete surfaces during the course of execution at their own cost/risk.
20. **Work during holidays etc.:** Prior approval from the competent authority has to be obtained for persons to be engaged during holidays and/or beyond office hours, in listed form, mentioning their names and addresses.
21. The quantities may vary up to 10% and beyond the limit of 10% approval of Competent Authority is required to be obtained prior to execution.
22. The contractor shall abide by the Rules and regulations of labour wages act.
23. Bose Institute reserves the right to reject any or all tenders without assigning any reasons thereof.

In case of any discrepancy, the order of precedence in interpretation shall as follows :

- (i) Schedule of Quantities and Rates.
- (ii) Special conditions of contract.
- (iii) Institute's General Conditions of contract.
- (iv) I.S. Code.
- (v) Best Engineering Practices.

Yours faithfully,

Sd/-  
**Registrar (Officiating)**

**Enclosure:** Schedule & Quantities

**Bose Institute  
Kolkata**

**Schedule for Aluminium partition of Establishment Section (Administration) Room No. 103 at Unified Academic Campus.**

SL. No	Description	Qty	Unit	Rate	Amount
1.	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / panelling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, panelling and dash fasteners to be paid for separately): for door necessary sliding arrangement is included. <b>Powder coated aluminium (minimum thickness of powder coating 50 micron) Using Aluminium section specified mentioned below.</b> i. (85 x 44.45x 3) Unit weight 2.050 kg /mtr. ii. (100 x 44.45 x3) Unit weight 2.303 kg / mtr.	298	Kg		
2.	Providing and fixing aluminium tubular handle bar 32 mm outer dia, 3.0 mm thick & 2100 mm long with SS screws etc .complete as per direction of Engineer-in-Charge. Powder coated minimum thickness 50 micron aluminium tubular handle bar	04	Each		
3.	Providing and fixing <b>Brass 100mm mortice latch and lock with 6 levers without pair of handles</b> (best make of approved quality) for aluminium doors including necessary cutting and making good etc. Complete.	04	Each		
5.	Providing and fixing double action hydraulic floor spring of approved brand and manufacture conforming to IS : 6315, having brand logo embossed on the body / plate with double spring mechanism and door weight upto 125 kg, for doors, including cost of cutting floors, embedding in floors as required and making good the same matching to the existing floor finishing and cover plates with brass pivot and single piece M.S. sheet outer box with slide plate etc. complete as per the direction of Engineer-in-charge. With stainless steel cover plate minimum 1.25 mm thickness	04	Each		
6.	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminium snap beading shall be paid in basic item): With float glass panes of 5 mm thickness (weight not less than 12.50 kg/ sqm)	24	Sqm		
7.	Providing and fixing 12 mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS:12823 Grade I Type II, in panelling fixed in aluminium doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge. Pre-laminated particle board with decorative lamination on both sides	24	Sqm		

**Total Rs** \_\_\_\_\_