



BOSE INSTITUTE
Unified Academic Campus
Block EN 80, Sector V, Salt Lake, Kolkata 700 091

ADVERTISEMENT NO.: BI/NON-ACA/ 01 /2023-24 DATED 21.04.2023

The Director, Bose Institute, Kolkata desires to engage one (01) **Legal Consultant (Part-time) on purely temporary and contractual basis for a period of one year initially**. The engagement is extendable, subject to the performance and requirement of the Institute up to a maximum period of 05 (five) years. The place of duty of the Legal Advisor will be Unified Academic Campus, Block EN 80, Sector V, Salt Lake City, Kolkata – 700091.

1. **Essential Qualification: Bachelor of Laws (LL.B.)**
2. **Experience:**
 - i) **Candidate must be enrolled/registered as an advocate with Hon'ble High Court at Calcutta.**
 - ii) **Must have at least 10 years of experience in handling Civil/Writ/Criminal/Service matters in the Hon'ble High Court at Calcutta**
 - iii) **Having experience in dealing with matters of Scientific Research Institution/Educational Institution/Statutory Bodies receiving 100% Grant-in-Aid from Govt. of India**
3. **Desirable:**
 - i) **Experience in handling matters in the Hon'ble Supreme Court of India**
4. **Remuneration: 50,000/- per month (consolidated)**
5. **Age: Not less than 40 years and not exceeding 60 years**

The selected candidate has to attend the office at least for two (2) days in a week for at least three (3) hours per day. The days and office timings will be decided later by the competent authority, Bose Institute in consultation with the selected candidate. The number of days to visit the Institute may increase as per the requirement of the Institute.

Interested persons may send their applications in the **prescribed format** along with the self-attested photocopies of testimonials to the **Registrar (Officiating), Bose Institute, Unified Academic Campus, Block EN 80, Sector-V, Salt Lake City, Kolkata - 700091** at the above address within 21 (twenty one) days from the date of advertisement.

Terms & Conditions

1. The engagement will be purely temporary on contract basis.
2. The Candidate/Applicant should be a legal counsel and at present should be engaged in defending legal matters pertaining to Govt. of India, Autonomous Bodies, PSU's etc. in all different Courts, Forums etc. including Tribunals.
3. The Candidate/Applicant need to monitor all on-going court cases of Bose Institute in different Hon'ble Court of Law viz. Hon'ble High Court at Calcutta, Hon'ble Bankshall Court of Kolkata and/or any other Session/Civil/District courts, wherever Bose Institute and/or Bose Institute in combination with Union of India is a party (petitioner/respondent).
4. The Candidate/Applicant need to monitor all legal matters in different Tribunals, Labour Commission and /or any such Judicial/Quasi-Judicial bodies, wherever Bose Institute and/or Bose Institute in combination with Union of India is a party (petitioner/respondent).
5. The Candidate/Applicant need to Liaison with the Sr. Counsels defending the cases on behalf of Bose Institute Hon'ble High Court at Calcutta, Hon'ble Bankshall Court of Kolkata and/or any other Session/Civil/District courts, wherever Bose Institute and/or Bose Institute in combination with Union of India is a party (petitioner/respondent).

6. The Candidate/Applicant need to Draft affidavit/affidavit-in-opposition in consultation with Sr. Counsels on behalf of Bose Institute Hon'ble High Court at Calcutta, Hon'ble Bankshall Court of Kolkata and/or any other Session/Civil/District courts, wherever Bose Institute and/or Bose Institute in combination with Union of India is a party (petitioner/respondent).
7. The Candidate/Applicant need to visit Police Stations, if required for filing complaints etc., as and when required.
8. The Candidate/Applicant need to render written legal advice and vetting of administrative matters of Bose institute.
9. The Institute reserves the right to renew or extend further engagement at its discretion on the basis of performance and requirement of the Institute.
10. The incumbent will be engaged purely on contract and Part-Time basis and shall not have any claim/right, implicit or explicit, for consideration of permanent absorption in Bose Institute against any regular post in Bose Institute.
11. Eligibility criteria including upper age limit will be reckoned on the last date of submission of application i.e. 13.05.2023 (5.00 P.M.).
12. The engagement may be terminated at any time by giving one-month notice by either side.
13. Bose Institute reserves the right to amend/alter/change/modify any or all of the conditions if necessary or cancel the advertisement/recruitment process without assigning any reason thereof.
14. No TA/DA will be paid to the candidates for appearing in the interview.
15. Applications received after last date i.e. 13.05.2023 (5.00 P.M.) of submission shall not be considered. **Those applications received without self-attested educational and experience certificate(s) shall be summarily rejected.**

Sd/-
Registrar (Officiating)