



**BOSE INSTITUTE
KOLKATA**

R/1520/2019

04 SEP 2019
Date: 30.08.2019

ORDER

In continuation of earlier BI Office Order vide no. R/91(B)/19/517 dtd. 24.05.2019, the Director, Bose Institute is pleased to approve the following rate chart for booking of the Auditorium Hall, Unified Academic Campus of Bose Institute for half day, i.e., five (05) hours for any private / public / Govt. enterprise:

Sl. No.	Description (Including Public Address System)	Proposed Rate (per day) Plus GST extra for Private Company / Organization for half day i.e. 5 hours	Proposed Rate (per day) Plus GST extra for Government Academic and Science Organisation for half day i.e. 5 hours
1.	Charges for using of Auditorium of Unified Academic Campus, Salt lake	50,000/- (Rupees fifty thousand only)	30,000/- (Rupees thirty thousand only)
2.	Charges for using of Auditorium including dining hall of Unified Academic Campus, Salt lake	1,00,000/- (Rupees One lakh only)	60,000/- (Rupees sixty thousand only)
3.	Charges for using of Ground and First Floor of Auditorium Block of Unified Academic Campus, Salt lake	1,50,000/- (Rupees one lakh fifty thousand only)	1,00,000/- (Rupees One lakh only)
4.	Charges of using of 2nos. of Lecture Hall of Unified Academic Campus, Salt lake	30,000/- (Rupees thirty thousand only)	25,000/- (Rupees twenty five thousand only)
5.	Charges for using of 1 no. of Lecture Hall of Unified Academic Campus, Salt lake	20,000/- (Rupees twenty thousand only)	15,000/- (Rupees fifteen thousand only)

All the booking needs to be done 30 days in advance. 100% booking charges for Auditorium along with GST (as applicable) should be deposited in Bose Institute account in advance within 7 working days from the issuance of the booking order.

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If the booking is cancelled by the Organizer, 50% of the total booking amount excluding GST will be refunded by the Institute, if the same is intimated by the organizer 15days in advance i.e. 15days from the date of event. No refund will be done after that.

The committee decided that the Caution Money will be charged 20% of the total booking amount.

The rates will come into effect from the date of issuance of this Order.

Anup Kumar Misra
(Prof. Anup Kumar Misra) 4/9/19
Registrar (Officiating)
Chitra

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